

| **President** | **Treasurers**  **Treasurer** | **Co-Secretaries**  **Co Secretaries** |
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| Mags Hefferon  Kelly Schoenfelt - *VP* | Doug Bergman  Tim Whitney - *Assistant* | Allison Melowsky  Aubrey Lewis |
| **Fundraising Chairs** | **Community Events Chairs** | **Communications Chairs** |
| Paul Rozier  Kanika Sharma | Christina Hayford  Jessica Zadaka | Sheena Finnigan  Cynthia Rozier |
| **School Representatives** | | |
| Emilie Knieriemen *- Teacher*  Aurora Proudfoot *- Teacher*  Dr. Joshua Marburger *- Principal*  Corrine Ulmer*- Assistant Principal*                                        Rotating Representative - *Local School Council Member* | | |

Agenda for NPTO Board Meeting on October 8th, 2024 at 6:30pm

Meeting called to order in the multi-purpose room at 6:33pm

Attended by: Mags Hefferon, Kelly Schoenfelt, Tim Whitney, Allison Melowsky, Aubrey Lewis, Paul Rozier, Cynthia Rozier, Christina Hayford, Josh Marburger, Corrine Ulmer, Sheena Finnigan, Doug Bergman, Ms. Kay, Jessica Zadaka, Kanika Sharma

* Approval of prior meeting minutes
  + Motioned by Mags, seconded by Kelly…all in favor: yes
* Approval of meeting agenda
  + Motioned by Kelly, seconded by Tim… all in favor: yes
* President’s Report
  + Welcome and intro the board:
* Introduction of School Staff and their Roles
* Various school staff members introduced themselves and their roles.
* They mentioned their positions such as fundraising chair, assistant treasurer, event chair, and communication chair.
* They also shared the grades of their children who attend the school.
* Principal Marburger:

Addressing Custodial Issues

* Custodial issues have been ongoing for some time, and discussions have been held to address them.
* Andrea, custodial team manager, is present to answer questions and provide information.
* Transition as a CPS facilities manager has been challenging due to budget cuts.
* Part-time staff reduction in schools has exacerbated existing shortages.
* Seeking solutions to address these issues and ensure efficient facility management.

Challenges in Hiring Custodial Staff

* District facing difficulties in hiring custodial staff
* Background checks and educational clearances cause delays in the hiring process.
* Orientation further adds to the time required before new hires can start work.

Morning Rover and Ongoing Staffing Issues

* A rover will be coming in the mornings from 6 to 12 to assist with cleaning.
* Exploring options to replace, bring in, or resolve the issues of the affected staff.
* Arranging manpower for the weekend to cover the shortage during the week.
* In touch with the Alderman's office and had a conversation with Senator Feigenholtz.
* Elected officials in the area have been supportive after learning about the issue.

Addressing School Cleaning / Staffing Issues

* Advocating for a long-term solution to school cleaning issues.
* Need at least three custodians for proper maintenance.
* Encouraging collective action to raise awareness and demand attention from the district.
* Current staffing levels are inadequate, leading to burnout among existing staff.
* Plans to review square footage and vendor contracts to address these issues.
* Discussion about school staffing and resource allocation.
* Some schools are overstaffed while others are understaffed.
* Need the right-size staffing and to ensure equitable distribution of resources.

NPTO support: new chairs for science lab

* Request for Funding for Additional Chairs
* Staff members tested and approved two counter table chairs.
* Request to purchase an additional 3 sets of chairs, totaling 14 more chairs.
* Reimbursement of $339.96 requested for chairs already purchased.

humanKIND Spiritwear update

* Exploring New Printing Options and Designs
* Discussed potential collaboration with a new company for spiritware printing, expanding design options.
* Potential design options shared
* Need to select specific images and inform the company about our preferences.

Discussion on Artwork and Printing Options

* Original artwork was created and Mr. Padilla was contacted but still awaiting response.
* Mixture of original artwork and provided designs can be printed on various items.
* Switched to a cheaper store with more options and on-site printing possibility.

Discussion on order collection and event attendance

* Families can place orders to be picked up from Glennview location to avoid shipping costs.
* Orders will be collected and distributed to families.
* Events must be well-attended by both parents and students in order to have merchandise available day of/on site.
* Playground update

Playground Repair and Funding

* Current playground repairs are underway, awaiting parts delivery and installation.
* Approximately $1.5 million in funding has been secured for the new playground.
* Helping Hands organization will focus on remaining fundraising goals for the new playground.

Renovation and Development Plans

* Renovation plans for the area west of the building.
* Front play lot to be transformed into a basketball court
* Timeline of new playground construction: 3 years out
* Senator Feigenholtz has secured significant funding for these projects

Discussion about playground flooring repair

* Flooring needs to be replaced as it is a safety issue.
* The repair process will be lengthy.
* The flooring will cost ~$30000 to fix.
* The biggest pain point is the timing of the flooring project, which will need to be done sooner since the new playground is 3 years out .
* Treasurer’s Report
  + Monthly Expense Review
* Reviewed monthly expenses including QuickBooks subscription, hosting fees, and various purchases.
* Noted expenses such as Amazon purchases for movie screen and projector, Stans Donuts for curriculum night, as well as principal appreciation.
* Received interest payments and monthly donation from ongoing

Dags fundraiser.

Budget Allocation Discussion

* Discussed reallocating funds for expenses, including banners and media.
* Voted to move $1000 from undesignated funds into the Helping Hands bucket.
* Fundraising

Kickoff Party and Bento Box Sale

* Kickoff party at Konbini & Konpai on October 25th with $25 Bento boxes.
* Pick up Bento boxes the next day if unable to attend the party.
* Ticket sales close on October 18th.

Organizing a Fundraising Event

* Preparing flyers and gathering participants for an upcoming auction in February.
* Seeking volunteers to form a fundraising committee.
* Debating whether to host a formal gala or a more casual event.

Fundraising Ideas

* Businesses can show support by displaying window clings.
* Dags night on the second Thursday of every month, businesses donate 20% of their proceeds.
* Other fundraising ideas were discussed.
* Community Events

School Events and Parent-Teacher Conference

* Raffle off books, water bottles, bike bells, etc donated by Johnny Sprockets.
* Fall planting in the school garden on May 7th from 1-3.
* Parent-teacher conferences on November 4th, seeking volunteers.

Open Gym Day Plans

* Open gym concept introduced last year.
* Will be held from November to March every month.
* Considering alternative spaces to avoid conflicts with weekend rentals.

Organizing Community Events

* Planning various events for children, including open gyms, movie nights, and book bingo.
* Book bingo involves parents donating books and children winning books as prizes.
* The goal is to encourage reading and provide entertainment during the winter months.

Discussion on Fundraising Event

* The school's biggest fundraiser, Helping Hands, is coming up.
* The goal is to raise $150,000.
* Communication Updates

Movie night Recap and email newsletters

* Update about success of first movie night event: Equipment and services were donated to organize an event by a Nettelhorst parent.
* A sound mixing board, speakers, and screen were provided.
* Considering adding an email feature to remind people of upcoming events.
* Discussed ways to generate traffic to the Npto newsletter.

Organizing Earth Day Event

* Planning an Earth Day event on a Saturday morning.
* Need to include a schedule of activities and student council events (Parents Night Out dates).

Meeting adjourned at: 7:39pm